



**BURTON PIDSEA
MEMORIAL HALL & PLAYING FIELDS**
SERVING THE COMMUNITY

YOUR DAYTIME EVENT/PARTY/GATHERING IN OUR BEAUTIFUL HALL TO INCLUDE:

The main hall
As many rectangular tables and chairs as needed
Bring your own decorations
The stage, which can be configured in many different ways
Bring in the caterer of your choice
The patio area
The field and play area (not exclusively)
The kitchen for serving, use of children's unbreakable plates, bowls and beakers
£15.00 per hour for the main hall £10.00 per hour for the large meeting room
Remember when booking to include setup and clear up time.

Add on rooms on your celebration

The Large meeting room with its panoramic windows **£10.00 per hour**
The small meeting room, as a quiet room or green room for your musicians **£8.00 per hour**
The kitchen for cooking **£8.00 per hour**

To make your event extra special items are available to hire:

White chair covers £1.00 per chair cover, £1.50 with sash (to be dressed by you)
White tablecloths £2.50 each to hire for the small size and £3.50 each for the large size.

Decorations hire by arrangement

Bunting £15.00 Jars for your flowers or decorations £15.00 Table Lights £15.00

A non-refundable booking deposit is required, £20 for private functions, £50 for public events, £100 for weddings payable at the time of booking to secure the date. The full amount is required two weeks before the celebration date.

We also may require a security deposit which will be returned to you as soon as we see that the hall is clean and nothing is broken or damaged.

The bar can be added to any celebration by arrangement at no extra cost.

We can also provide, as an extra, a greeting drink or drinks for toasts.

A "free bar" can be arranged with payment in advance. Any unused portion of this money will, of course, be returned

We do not allow anyone to bring their own alcohol or soft drinks

If you are planning to hire a bouncy castle, we will need to see their insurance as our insurance does not cover bouncy castles. There will also be an extra charge of £10.00 per castle hired.

Payments should be made by cheque (payable to – Burton Pidsea Memorial Hall)

OR

Direct Bank Payment Sort Code 40-24-36 Account No 40200166



**NATIONAL
LOTTERY FUNDED**